PrestigePEO℠

Date:

Client Company Name:

Address:

Contact Name:

Date and length of travel:

Description of business operations and details of foreign activities:

# of Trips (estimated, per year):

# of employees per trip:

Name of employee(s) per trip:

List of countries of travel:

Type of Employee: US Nationals?

    If so, list state of hire.

    If not, list country of origin.

Job Function:

Duration of Trip (average):